

# **ALUMNI MODULE**

**(STUDENT END)**

## ALUMNI MODULE (Student End)

Go to the URL:

- Navigate to <https://ukstudent.samarth.edu.in/alumni/index.php/site/login>.

STEP 1: New Registration:

- If not registered yet, click on New Registration.

Higher Education Department Uttarakhand  
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eGov

Home

Alumni Portal

Sign In

Username

Username

Username cannot be blank.

Password

Password

Captcha Verification

Type the text

mejiwi

Click on the text to change

Remember Me

Login

Forgot Password

New Registration

## STEP 2 :Fill Registration Form

- Provide the required details in the form.
- Click on the Registration button to submit.

**Alumni Registration Form**  
Register below if you are a new user.

College / Department / Institute  
A.P.B GOVT. (P.G.) COLLEGE AGASTYAMUNI, RUDRAPRAYAG

Select Programme  
Master of Science(MATHS)


Name  
TEST\_SAMARTH

Year of Passing  
2024

Enrolment/Registration Number  
TEST@123

Enter Mobile  
+91 9999999999

Email  
digi.heuk@gmail.com

Click on the text to change  
  
aetejkg

**Register**

## STEP 3 :Wait for Confirmation:

- Wait for your college to confirm your registration.
- Once confirmed, you will receive an email regarding verification.



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Home

Your registration is successful . Please wait for admin to verify your details.

### Alumni Registration Preview

Name	SAMARTH_TEST
Enrolment No	Samarth_test@123
Programme	Master of Science(MATHS)
Organizational Unit	A.P.B GOVT. (P.G.) COLLEGE AGASTYAMUNI, RUDRAPRAYAG
Email	[Redacted]
Mobile	+911111111111

Back

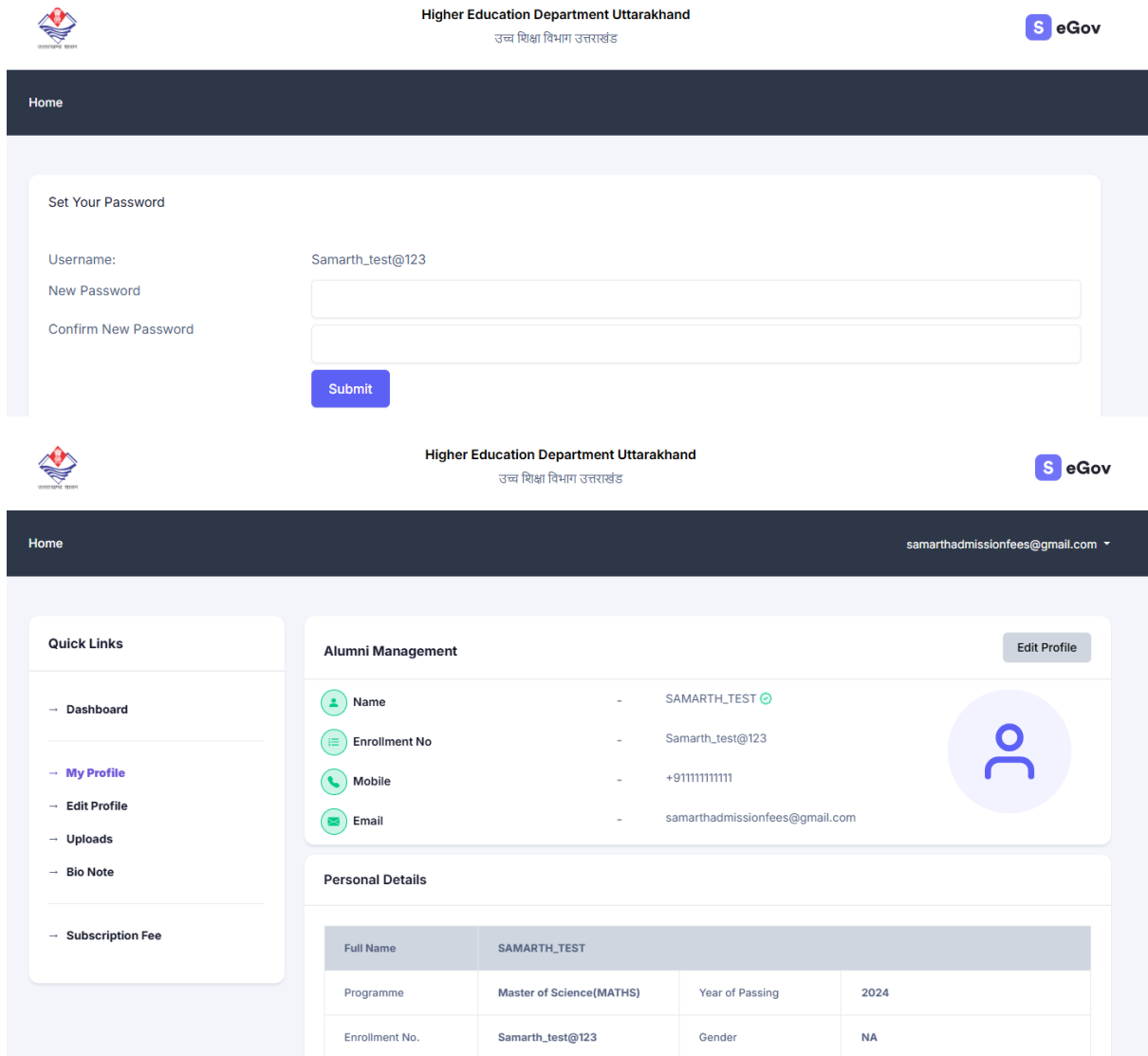
## STEP 4: Email for Password Setup:

- Open the verification email sent by your college.
- Click on the link in the email to set your password.



## STEP 5: Complete Registration:

- Fill out any necessary details on the portal after setting your password.



# ALUMNI MODULE

(ADMIN END)

## ALUMNI MODULE FLOWCHART (Admin End)

### Step 1:

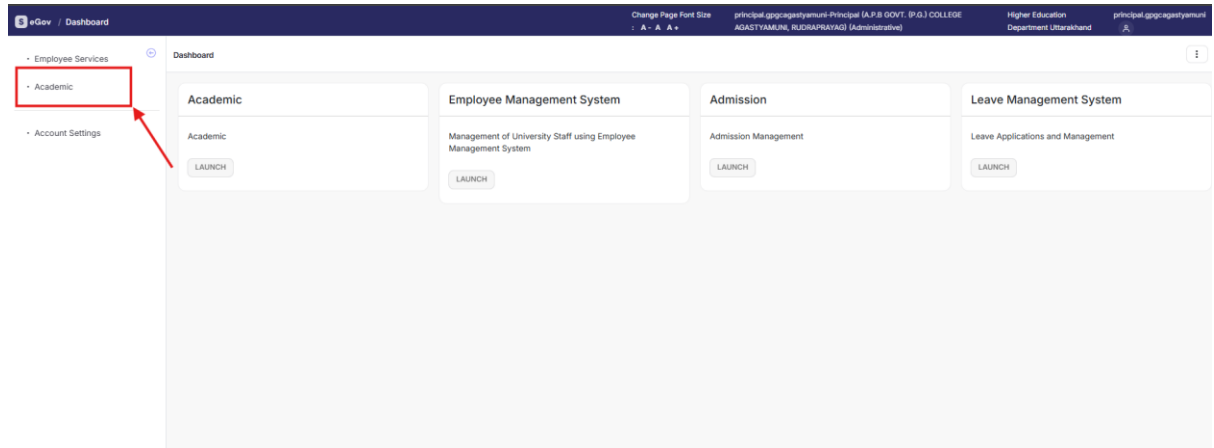
Go to the website:

- Open [uttarakhand.samarth.ac.in](http://uttarakhand.samarth.ac.in).

### Step 2:

Navigate to "Academic":

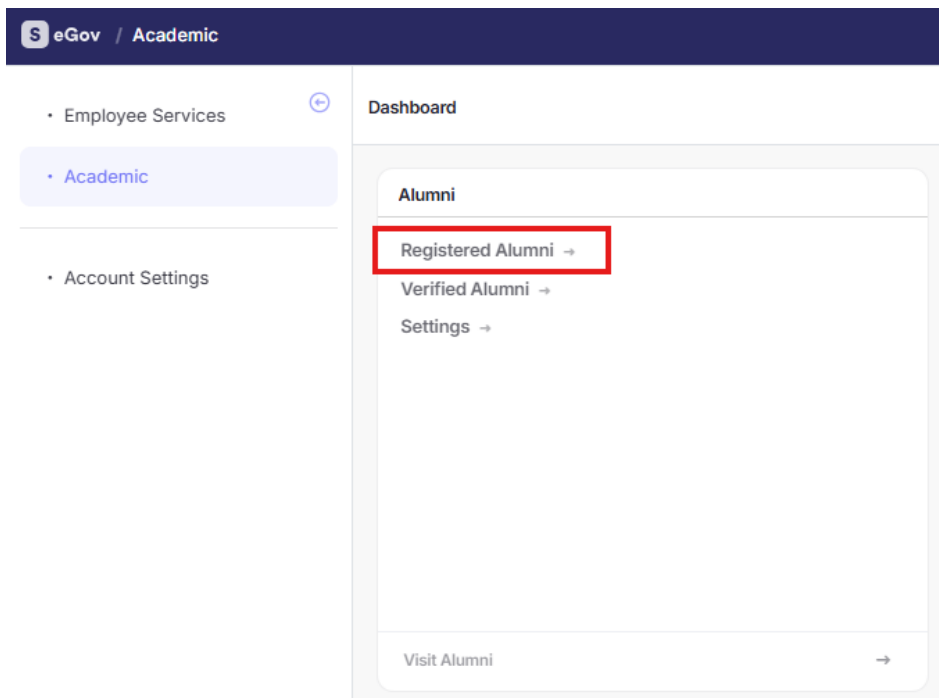
- On the left-hand side menu, click on **Academic**.



### Step 3:

Access Registered Alumni:

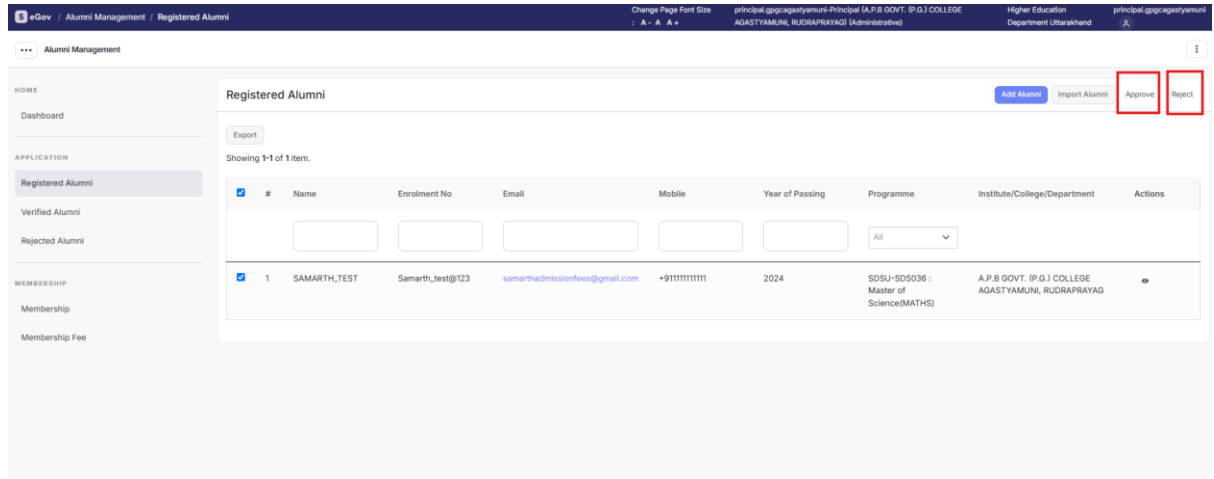
- Go to **Registered Alumni**.
- View the alumni who have registered under your college.



## Step 4:

### Verify Alumni Details:

- Check the details provided by alumni (like Enrolment Number).
- Choose the appropriate option: **Approve** or **Reject**.



The screenshot shows the 'Registered Alumni' management page. The page header includes 'eGov / Alumni Management / Registered Alumni' and 'Principal.gopgagastiyamuni-Principal (A.P.B GOVT. (P.G.) COLLEGE AGASTYAMUNI, RUDRAPRAYAG) (Administrative)'. The left sidebar has 'HOME' (Dashboard) and 'APPLICATION' (Registered Alumni, Verified Alumni, Rejected Alumni) sections. The main content area is titled 'Registered Alumni' and has 'Add Alumni' and 'Import Alumni' buttons. Below these are 'Export' and 'Showing 1-1 of 1 item.' labels. A table with columns: #, Name, Enrolment No, Email, Mobile, Year of Passing, Programme, Institute/College/Department, and Actions. The table contains one row with data: #1, SAMARTH\_TEST, Samarth\_test@123, samarthadmissionfees@gmail.com, +911111111111, 2024, SDSU-SDS036 : Master of Science(MATHS), A.P.B GOVT. (P.G.) COLLEGE AGASTYAMUNI, RUDRAPRAYAG. The 'Actions' column has 'Approve' and 'Reject' buttons highlighted with red boxes.

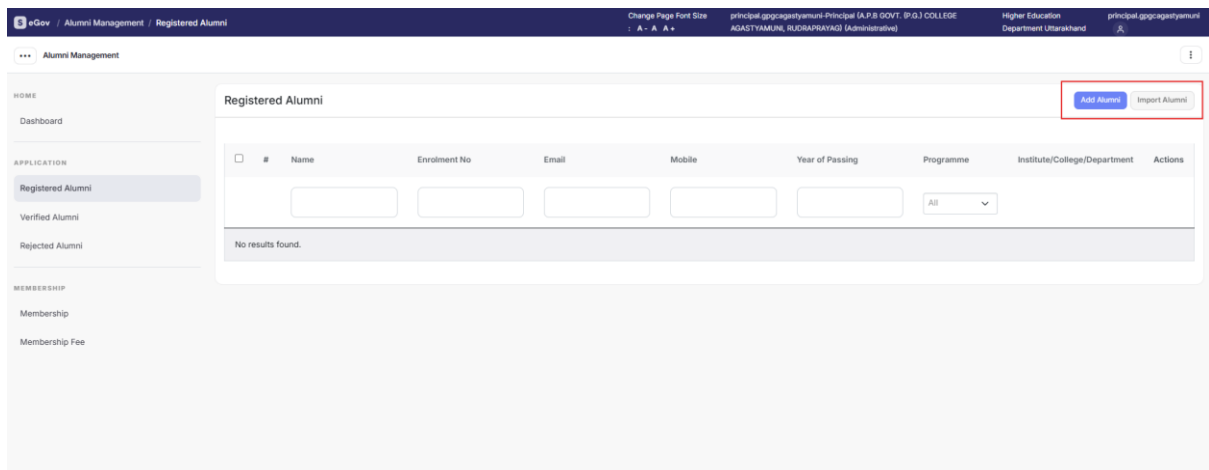
## Step 5:

### Email Notification to Alumni:

- Approved alumni will receive an email confirmation.
- Approved alumni will now be listed under the **Verified Alumni** section.

### Alternative Process:

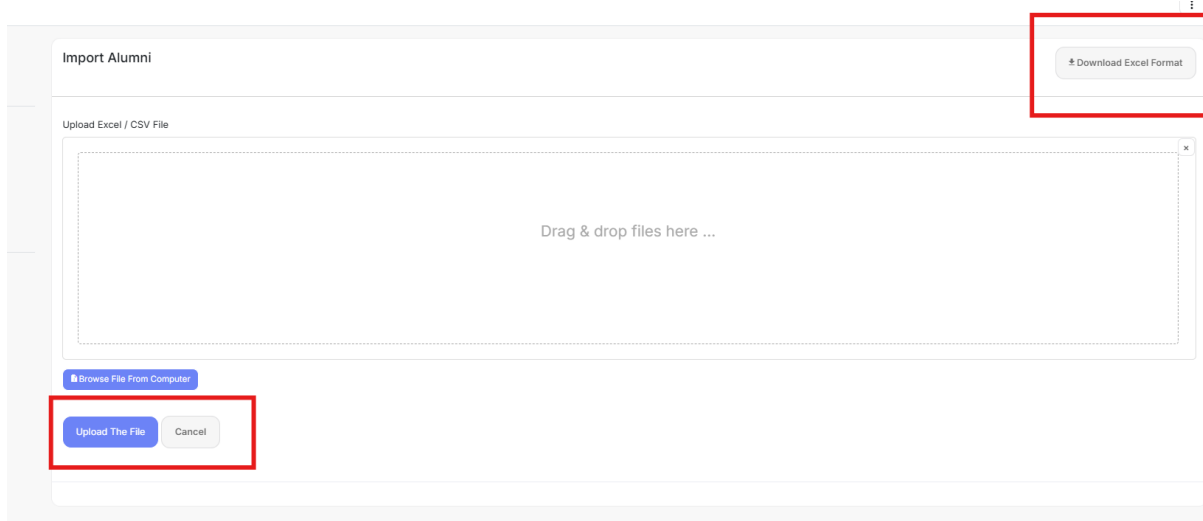
- If you have alumni data in your records:
  - Use the **Add Alumni** option to add alumni individually.
  - Use the **Import Alumni** option to upload alumni details in bulk via an Excel sheet.



The screenshot shows the 'Registered Alumni' management page with an empty table. The page header and sidebar are the same as in the previous screenshot. The main content area is titled 'Registered Alumni' and has 'Add Alumni' and 'Import Alumni' buttons. Below these are 'Export' and 'Showing 1-1 of 1 item.' labels. The table is empty, with the text 'No results found.' displayed below it. The 'Add Alumni' and 'Import Alumni' buttons are highlighted with red boxes.

## Upload Alumni Data in Bulk:

- Download the provided Excel template.
- Fill out the required information for each alumni in the sheet.
- Upload the completed Excel sheet using the **Import Alumni** option.



The screenshot shows a web interface for importing alumni data. At the top right, there is a button labeled "Download Excel Format" with a red box around it. Below this is a section titled "Import Alumni" with a sub-header "Upload Excel / CSV File". A large dashed box contains the text "Drag & drop files here ...". Below the dashed box is a blue button labeled "Browse File From Computer". At the bottom left, there are two buttons: "Upload The File" (highlighted with a red box) and "Cancel".